

The National Elections Commission

9th and 10th Streets, Sinkor

Monrovia, Liberia

INVITATION FOR BIDS

The Government of Liberia through the National Elections Commission (NEC), has applied for fund from the 2019/2020 National Budget and intends to apply part of it to fund payments for the Special Senatorial Election and National Referendum for the below listed contract packages.

The Contract packages are:

NO.	Package Number (code) and Contract Package	Description	Procurement Plan Type	Quantity	Submission Date and Time	Opening Date, Time and Place
1.	IFBNo.NEC/SBA/SSER/NCB/006/19/20 Vehicle Rental & Lease	Pickup/Jeeps and Trucks	SBA Procurement Plan	Trucks- 85 Pickup/Jeep- 950	Friday, May 29, 2020 at 9:00 AM	Friday, May 29, 2020 at 9:00 AM, in NEC'S Conference Room
2.	IFBNo.NEC/SSER/NCB/005/19/20 – Data Center & IT Servers & Accessories	Servers & Accessories for the NEC	Core Budget Procurement Plan	Assorted	Thursday, May 28, 2020 at 10:00 AM	Thursday, May 28, 2020 at 10:00 AM, in NEC'S Conference Room

The NEC now invites sealed bids from eligible and qualified bidders for the above listed contract packages.

Bidding will be conducted through the National Competitive Bidding (NCB) procedure specified in the PPC Act and is open to all eligible bidders.

Interested eligible bidders may obtain further information from the address below from 9:00 am to 1:00 pm, Monday to Friday:

THE DIRECTOR OF PROCUREMENT

Ground FLOOR, ROOM 73

National Elections Commission

9th / 10th Streets Sinkor

1000 MONROVIA 10, LIBERIA

MOBILE NUMBER: 0777090057 / 0777540212

A complete set of bidding documents in English may be purchased by interested Bidders through payment of a nonrefundable fee of Fifty United States Dollars (U.S. \$50.00) for each set.

Qualifications requirements include the follow:

- ❖ **CURRENT BUSINESS REGISTRATION CERTIFICATE**
- ❖ **CURRENT TAX CLEARANCE**
- ❖ **PAST PERFORMANCE HISTORY WITH AT LEAST THREE (3) REFERENCES**
- ❖ **AUDITED FINANCIAL STATEMENT FOR ATLEAST ONE (1) OF THE LAST TWO YEARS.**
- ❖ **AVAILABILITY OF SUPPLY AT ALL TIME**
- ❖ **CAPACITY TO DO AT LEAST THIRTY (30) DAYS PRE-FINANCE OF SUPPLY**
- ❖ **MUST BE PART OF THE PPCC VENDORS' REGISTRY**

Submissions must be clearly marked, signed and sealed in an envelope, including other requested information.

Bids must be submitted at the NEC Procurement Unit Room # 73 located at the Ground Floor of the main NEC building on the date and time indicated above. Bids will be opened in the presence of bidder's representatives or those who choose to attend on the date and time indicated above.

The National Elections Commission reserves the right to reject or accept any bid submitted and to annul the process at any time without incurring any liability and without assigning any reason thereof.

Signed: _____

National Elections Commission